

## ATTACHMENT 10

### Question and Answer Form 2

Q #	Questions	RFP Reference (Document & Page-Section-Item)	Answers
1	Is there a template of how the proposal should be sent (format, etc..)	Section 8.0 Proposal Contents	The RFP lists what must be included in the technical and cost proposal, however it does not specify a template for how the proposal should be formatted.
2	Do you have a copy of our previous/most recent Bid that we submitted that you can send to me?	N/A	The Court has provided a copy of the Prospective Bidder's previous bid submission via email on November 16, 2021.
3	For the Site Visit, who do we contact to schedule this or what is the process to schedule this visit?	Section 6.0 Pre-Proposal Site Visit, Section a.	<p>'Contractors that intend to attend the pre-proposal site visit must notify the Court by sending an email to <a href="mailto:btalmadge@alameda.courts.ca.gov">btalmadge@alameda.courts.ca.gov</a> with the RFP number and Contractor name in the subject line.</p> <p>Contractor's Intent to Attend the pre-proposal site visit should include the name, address, telephone, fax number, and email address and contact person for the Contractor.'</p>